

CLS Users' Advisory Committee 2010
Minutes of Meeting #116: February 9, 2011
(1:00 pm Saskatoon Time) at the Canadian Light Source
Room 2046, CLS

Attendees:

At CLS: Andrew Grosvenor, Lucia Zuin, Tom Ellis, Lavina Carter, Jillayne Neufeld (minutes)
By Phone: Ron Cavell, Michael Murphy, Stewart McIntyre, Adam Leontowich, Serge Desgreniers, Graham George, Dennis Tokaryk, Pierre Kennepohl
Regrets: Jim Hendry, Derek Peak, Kirk Michaelian, Josef Hormes

1.0 Approval of the Agenda for Feb 9, 2011

- Ron Cavell moved to approve the agenda, Dennis Tokaryk seconded. Motion carried.

2.0 Corrections to the minutes of Meeting #115, and approval of the minutes of Meeting #115

- Andrew Grosvenor moved to approve the minutes from the January 12, 2011 meeting, and Adam Leontowich seconded the motion.

3.0 Business arising from the minutes of meeting #115

- **Experimental reports** – Tom Ellis indicated he has no further discussions on this matter.
 - i. Serge asked whether the PRC ever indicated this was missing. Should we pursue/continue discussing this issue?
- Ron advised we need to be careful to NOT reveal too much information/data.
- Serge suggested keeping the report vague. At other locations there has been a fair amount of time between the experiment and when the report is written.
- Lucia suggested being careful of young student researchers who may get excited about results and forget to keep these results confidential.
- Andrew suggested a disclaimer be written on the form indicating 'this will be made public' or something of this nature.
- Stewart recommended a trial of this form with 1 or 2 beamlines before going ahead with the entire facility.
- Tom Ellis suggested a possible combining of the End of Run survey with an Experimental Report. He asked if 1 UAC member would be willing to work with him on this kind of process. Andrew Grosvenor volunteered.
- We could look to other models for suggestions.
 - i. SPring-8, ESRF and Soleil all require Experimental Reports
 - ii. SSRL and APS do not.
- An option for CLS would be to make the Experimental Report mandatory.
- Purpose would be accountability for the beamtime that has been assigned. As beamtime becomes more sought after, this may have to be used by the PRC. It can give a good idea of what 'can be' done at CLS.
- Graham had a concern about the information being made public, and the increase of paperwork for very little gain.
- Dennis agreed about the increase of paperwork, but also indicated it might be of more value on other beamlines than he currently uses.
- Serge and Stewart were ok with the idea of an experimental report being done.

- Andrew indicated as well that it would give others a glimpse of what is happening with the improvements of the beamlines at CLS.
- Lavina indicated a beamtime renewal request identifies what was done previously, is not made public and is part of the beam time process.
- Graham suggested interested users should speak directly with the beamline scientists to get more information.
- Tom and Andrew will look into this and come up with a proposal to either accept or reject. This process will likely take at least 3 months to put together.
- As a result of the discussion, it was decided to postpone the introduction of users' experimental reports.
- **Science Studio LIVE test Feb 18 in the afternoon** – Stewart wanted to remind and invite all UAC members to consider participating in this live test. The response has not been overwhelming so far so please encourage others to consider participating. Contact Elder Matias to attend.

4.0 Report from the CLS Research Director (Tom Ellis)

- CALL is open until March 1, 2011. The UAC is encouraged to 'spread the word'.
- Please submit your proposals earlier rather than later and alert the User Services Office of any problems.
 - Please pay attention to the speed of the website.
 - It would require a major investment for reprogramming. We need feedback if large changes are required.
 - Investigating other options – other software or in-house?
 - Not an easy decision. To replace existing software would take about 2 years and cost \$250,000 or more.
 - Ron indicated he finds the APS website works well.
 - PRC appreciates the integration of our overall proposal system from start to finish.
 - Lavina has contacted several other places in the past.
- HXMA is shut down. The cold heads are to be replaced during the March/April shutdown. The two months should be enough time to complete this work and it is in our budget for now. These failures were NOT expected.
- Funding – CLS is expecting to be at the table for discussions for future funding.
- Cycle 14 has been finalized.
- CNSC is leaning on CLS for more documentation so we will be busy for the next year.
- Physics in Canada – Theme Issue – this is a great issue and profile for the CLS.
- Appeal process for beamtime – someone recently used the 'appeal' process because they did not get beamtime. The response was well received.

5.0 Comments and suggestions from beamline scientist group (Lucia Zuin)

- CALL is open – please contact a beamline scientist if you are thinking about a project. This could help with getting a better proposal in and better chance for beamtime.
- FC training on beamlines – on Feb. 18, 2011, some of the FC's will be available for training. All FC's will receive information to follow up with.

- Recommended the FC's ask more questions of users as this should be a positive experience.
- A new FC is being hired – received a good number of applications for this new position.
- CLS is considering sending each FC to a different synchrotron to see how other FC's deal with their users, etc.

6.0 AUM business (Jillayne Neufeld)

- **Registration** – working on the process to combine the 3 events (Summer School/SES/AUM) in one registration. Once we know the workshop names and other activities being offered, Jillayne will provided these details to be inserted into the online Registration form. We are aiming for having the Registration form ready for early to mid-March if possible. Last year Registration for the AUM opened April 5, 2010.
- AUM banquet ticket cost is expected to be about \$55 + tax (waiting to see new prices from venue). This detail will also be added to the Registration form.
- **Beamline Information Sessions** – UAC needs to decide if these sessions should be offered again this year. They generally follow the day after the AUM, but this year, that would mean Sunday, June 25, 2011.
- **Exhibitor floor plan** should be set up along with appropriate materials handling documents should be ready next week through Handy Special Events. Poster boards will also be ordered through this company for the Poster Session. Both events to be held on Saturday, June 25, 2011, in conjunction with the Annual User Meeting. Jillayne will need the letter to send to the potential vendors soon. The 'Industry Invitation Letter' is sent to potential vendors with links to the Exhibitor Registration form, booth floor plan and all appropriate documentation.
- **AUM Poster** – details need to be provided to Sandra as soon as possible so that she can work on the poster format. Expect about 1 month to create poster and get approval from UAC. Then it goes to the printer. Last year we had the poster ready to send at the start of March.

Poster requires items like:

1. workshop titles,
 2. keynote speaker name,
 3. banquet speaker name (if known),
 4. Josef Hormes (title of address),
 5. Beamline & Facilities Update (if being offered)
 6. Latest Results from CLS (if being offered)
 7. Poster Session/Vendor Exhibit
 8. High School students on the Beamline (if being offered)
 9. Any other details you wish to have on the poster
- **AUM Poster Award** – need to confirm if CISR will be providing sponsorship again this year – Ron will contact Mr. Harvey Allyn and advise Jillayne.
 - **Keynote speaker travel sponsorship** – Ron will contact Mr. Harvey Allyn as well whether they wish to sponsor the Keynote Speaker's travel again this year, and advise Jillayne of same.

7.0 AUM, program draft, potential speakers, and workshop topics (Serge Desgreniers)

- Serge provided copies of his 'draft program' in emails prior to this UAC meeting. Some notable changes are to consider mixing the senior and junior speakers throughout the AUM day rather than all senior in the am and all junior in the afternoon. This change will hopefully keep attendees interested in staying for the full meeting which then leads into the Poster Session/Wine & Cheese. Following this, the Banquet will take place downtown at the Delta Bess.
- **Potential Speakers?** – Serge indicated he has not received any feedback from UAC members about possible speaker names. A partial list was emailed prior to this meeting but there are some areas with no speaker suggestions to date. Please give this some thought and provide your ideas to Serge directly. We need this information very soon to give time to send out Speaker Invitation letters to these potential guests. **Last year these speaker invitation letters were sent via regular mail on March 12th and then emailed March 17th to ensure they reached each invited speaker in a timely fashion.**
- **Workshop titles** – Serge needs to have firm commitments from those offering to provide workshops by organizers and confirm titles of these workshops in 1 week's time. **(due Feb 16, 2011)**
 - **Ingrid Pickering/Helen Nichol** will provide a Full Day workshop in Health Research at CLS. Title to be confirmed. Secretary note: new title: **Illuminating Health from Anatomic to Atomic.**
 - **Robert Blyth** has offered to provide a Half Day workshop on Research in the Oilsands. Title to be confirmed. Secretary note: new title – **Digging into Canada's Oil Sands.**
 - **Tom Ellis** has offered to organize a Half Day workshop on Science by CLS Scientists again this year. Title to be confirmed. Secretary note: new title – **The Science of CLS Scientists**
 - **If anyone has other workshop suggestions** – please contact Serge directly.
- **Poster Judging** – needs to be better organized this year. Serge asked for 1 UAC member to coordinate this with the sponsor (CISR if they offer to sponsor again). If no one volunteers, Serge will ask a member to take on this role.
 - Need to find judges well ahead of time.
 - Consider 1 prize per area of research.
 - If this is done, we will need to identify this on the poster submission section (category field) on the AUM website as well as at the actual Poster Session event.

8.0 Other Business

- None.

Meeting adjourned at 2:10 p.m.

Next UAC meeting: March 9, 2011 @ 1pm CST