

CLS Users' Advisory Committee 2011 - 2012
Minutes of Meeting #123: September 14, 2011
1:00 pm Saskatoon time
Room 2046, CLS

Attendees:

At CLS: Brant Billingham, Andrew Grosvenor, Derek Peak (Chair), Lavina Carter, Tom Ellis and Jillayne Neufeld (minutes)

By Phone: David Hawthorn, Adam Leontowich, Kirk Michaelian, Jennifer van Wijngaarden, Michael Murphy, Serge Desgreniers, Mike Dutton and Ron Cavell

Regrets: Ken Burch and Josef Hormes

1.0 Approval of the agenda (Derek Peak)

- Andrew Grosvenor moved to approve the agenda; Serge Desgreniers seconded. Motion carried.

2.0 Corrections to the Minutes of Meeting #122 dated August 10, 2011, and approval of the Minutes of Meeting #122 (Derek Peak)

- Andrew Grosvenor moved to approve the minutes; Serge Desgreniers seconded. Motion carried.

3.0 Business arising from the Minutes of Meeting #122 (Derek Peak)

- Leon Katz room – to be covered by Tom Ellis;
- APS shifts – to be covered by Tom Ellis;
- Dates of AUM 2012 – confirmed – May 3-4, 2012. Venue: University of Saskatchewan, Geology/Biology;
- George Belev – UAC Award – CLS held an informal ceremony on the lawn at CLS one afternoon in the sunshine to present a plaque to George for the UAC User Support Award.

4.0 UAC Scheduling Details for 2011-2012 (Derek Peak/Jillayne Neufeld)

- Monthly meetings – all present indicated the **2nd Wednesday of each month @ 1pm Saskatoon time**, excluding the 2 F2F meetings in Nov and May, should work. If we come across a meeting that requires rescheduling, we will deal with it on a case-by-case basis.
- F2F booking – the Fall F2F meeting is generally held at the same time as the SAC/MAC meetings.
 - The UAC usually meets for one day alone as a committee and then meets with the SAC for about 1 hour on the 2nd day of the SAC/MAC meetings.
 - The SAC/MAC meetings will be held on Thursday, November 3 and Friday, November 4, 2011.
 - UAC agreed to tentatively schedule the Fall F2F meeting on Thursday, November 3rd and will discuss with Tom Ellis about holding a meeting with the SAC on the Friday morning.
 - Location for the F2F is still undetermined. Derek may consider a meeting room in Geology where the F2F was held last November. We will advise or more details as they become available.

5.0 Report from the CLS Research Director (Tom Ellis)

- Tom Ellis welcomed Derek Peak to the new Chair position. As well, he welcomed all the new UAC members and those returning for another year.

- **Leon Katz Room** – as the expanded office space above BMIT is not ready to occupy yet, the hope is to have the Leon Katz room available to short and long term visits.
 - Tom proposes to hold at least 8 cubicles for short term – users would be assigned to these spaces through the User Services Office. Andrew Grosvenor asked if more space could be reserved for short term – the number can be visited once it becomes available based on the need.
 - Any longer term stay requests would go through the Research Director's office (Tom Ellis).
 - Renovations: flat screen monitor on each desk, power outlets and wired internet connections on the desktops.
 - Possibility of replacing current dividers with shorter walls or could replace the first four desks with a table instead of cubicles to provide space for users to visit with others.
 - Serge suggested reserving 1 computer for users to use and have an available printer – Tom will look into this. May consider a specialized computer. Tom and Ron will discuss this possibility.
- **APS Beamlines** (information from Emil Hallin)
 - A Letter of Intent for a Partner User Proposal (PUP) is currently being reviewed.
 - Consider inviting Emil to a future meeting to discuss further.

6.0 **Ogle Hall (Tom Ellis)**

- It has been recommended that Ogle Hall be used as the CLS User Residence. The lease for the Lutheran Seminary runs until Spring 2012 but we should be able to start operations in Ogle Hall before then.
 - No major renovations to Ogle Hall will be possible due to the high costs, but we can make non-structural improvements.
 - It needs to be clear to users that this will NOT be the world-class user residence that CLS needs, however this may give CLS the opportunity to find partners who could help us develop the type of facility that CLS needs.
 - Ogle Hall has 40 rooms but we will not use all the rooms. All rooms have a small sink; there are 5 'suites' that have private washrooms and some rooms have multiple bedrooms.
 - We expect to need a full time 'building manager' to use Ogle Hall.
 - The F2F meeting may be able to use space in Ogle Hall if it is in our use by that time.

7.0 **Proposal website/compatibility (Derek Peak)**

- Derek has found some problems using Firefox with his MAC computer.
- Lavina/Tom indicated that CLS programs support IE and Firefox currently and will investigate which other browsers have the highest traffic and the cost to have the system support these browsers..

8.0 **Other Business**

- Lavina advised that the recent Call for Proposals brought in 216 new proposals.
- Also, a new PRC member has been added – Bruce Ravel - National Institute of Standards and Technology

(FYI, list of current PRC is located at
http://www.lightsource.ca/uso/peer_reviews.php#PRC

- Reviews of these proposals are currently in progress.

Meeting adjourned at 2:05 p.m.

Next UAC meeting: October 12, 2011 @ 1pm (CST) Saskatoon time.